

MUTUAL EXCHANGE APPLICATION FORM

You must not exchange properties or make any removal arrangements until you have received written permission for the exchange to go ahead. This Association has 42 days to inform you of its decision regarding your exchange.

Please answer all questions to avoid delay.

Special Note to Local Authority Tenants – there is no Right To Buy attached to a Falcon Rural Housing Ltd tenancy

If you have any queries, please do not hesitate to contact us.

**This form must be returned to
Falcon Rural Housing Ltd.
3a South Street, Wellington, Somerset TA21 8NR**

PLEASE COMPLETE IN BLOCK CAPITALS

I wish to be considered to exchange properties with:

Name: _____

Address: _____

Their home is a house / flat / maisonette / bungalow It has _____ bedrooms

Their landlord is _____

Address _____

MY DETAILS

Please indicate whether Mr / Mrs / Miss / Ms

Full Name(s): _____ Date of Birth: _____
(of all tenants) _____

Address: _____

Post Code: _____ Telephone: Home _____

Work _____

Mobile _____

PEOPLE WHO LIVE WITH YOU

(Details of family or persons presently or intending to live with you.)

| <i>Surname</i> | Forenames | Date of Birth | Age | Relationship |
|----------------|-----------|---------------|-----|--------------|
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(Continue on separate sheet if necessary.)

Application to Exchange

Please ensure that you fully understand and agree to adhere to the following conditions before you sign:

I/we seek approval to exchange tenancies with _____

Of _____

I/we agree that if approval is given, I/we shall accept the tenancy of _____

subject to the following conditions:

1. I/we understand that the exchange of tenancies cannot take place until I/we receive written consent from Falcon Rural Housing Ltd.
2. I/we agree for an inspection of the property to be carried out by an Officer of the Association prior to permission being given to ensure the property is in good order.
3. I/we understand that permission will be withheld if my/our rent account is in arrears.
4. I/we understand that permission will not be given if either property will become either significantly under occupied OR overcrowded as a result of the exchange.
5. I/we understand that permission can be refused if legal proceedings have been commenced for the possession of either property due to a breach of the Tenancy Agreement.
6. I/we understand that permission can be refused if either property has features, which are designed for special needs for example, the physically disabled, and the proposed tenant does not require the special facilities.
7. I/we agree that both parties to the exchange must exchange on the same date, and must take up residence in the properties. Furthermore, I/we agree to arrange for the removal of my/our furniture and household effects at the appropriate time (to be determined by Falcon Rural Housing Ltd) at my/our own expense.
8. I/we understand that no expenses or loss whatsoever shall be borne by Falcon Rural Housing Limited as a direct or indirect result of the exchange.
9. Before you sign the application to exchange, you must first be happy with the condition of the property into which you are moving. This is due to the fact that you must agree to accept the property in the condition as found on the assignment date. Any damage caused to the property or its surroundings will be your responsibility to rectify, at your own expense, even if the previous tenant was responsible.
10. I/We understand that no liability whatsoever shall fall on Falcon Rural Housing Ltd nor any of its Officers for any damage caused or not disclosed prior to the property inspection or herein after.
11. By signing below, I/we indicate that we understand and will adhere to the above conditions.

Signed: _____

_____ Dated: _____